



Republic of the Philippines
Department of Education
Region V (Bicol)

SCHOOLS DIVISION OF LIGAO CITY

Binatagan, Ligao City
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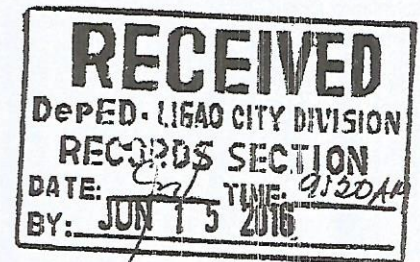
June 14, 2016

DIVISION MEMORANDUM
No. 28, s. 2016

0616259

ADMINISTRATION OF 2016 SPECIAL PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)

To: Assistant Schools Division Superintendent
Chiefs (SGOD and CID)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Concerned



1. The Department of Education through the Bureau of Education Assessment, with the assistance of the Schools Division and school personnel of Ligao City Division shall administer the 2016 Special Philippine Educational Placement Test (PEPT) on June 19, 2016, 7:00 AM at Ligao East Central School, Tuburan, Ligao City.
2. School personnel who will be assigned to administer the test will be given one (1) day service credit as per DepED Order No. 53, s. 2003 entitled "Updated Guidelines on Grant of Vacation Service Credits to Teachers" or CTO(Compensatory Time Off) for Non-Teaching Personnel.
3. PEPT registrants are required to bring mongol pencil no. 2, eraser, packed lunch and snacks, and school ID or any identification card.
4. Attached as enclosure is the list of chief examiner, room examiners and support staff.
5. A **Division Orientation** of Personnel involved in the administration of 2016 Special PEPT will be conducted on **June 16, 2016, 8:30 AM at SDO Ligao City Function Hall. Attendance is a must.**
6. Expenses relative to the conduct of PEPT shall be charged against BEA funds subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this memorandum is desired.

MARIA LUISA P. SAMANIEGO
Assistant Schools Division Superintendent
Officer - In - Charge

LIST OF TEACHING AND NON-TEACHING PERSONNEL INVOLVED
IN THE ADMINISTRATION OF 2016 SPECIAL PEPT

Designation/Position	-	Name of Teacher/Personnel
Schools Division Superintendent	-	Maria Luisa P. Samaniego
SGOD Chief	-	Marivic P. Diaz
DTC	-	Jojim B. Cordova
School Head	-	Alma P. Fajardo
Chief Examiner	-	Myrna Precilla
Registration Clerk	-	Joe-Bren L. Consuelo
Room Examiners	-	Alma Q. Barobaro (Room 1) CherryBlo Daet (Room 2) Nora Lozada (Room 3) Jovy Catanduanes (Room 4) Miguela Perillo (Room 5) Gina Balela (Room 6) Mary Ann Registrado (Room 7) Mae Prelegera (Room 8)
Utility Men	-	Panchito Paragas Angelo Imperial
Driver	-	Julius Gonzales
Division Accountant	-	Sheryl D. Cerillo
Cashier	-	Jo An De Ala