



Republic of the Philippines
Department of Education
 Region V (Bicol)
DIVISION OF LIGAO CITY
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MEMORANDUM

For : Public Secondary School Heads

From : MARIA LUISA P. SAMANIEGO
 Assistant Schools Division Superintendent
 Officer-In-Charge

Subject : Participation to Division Training Workshop on Career Coaching in the K to 12 Classroom Sponsored by Albay Division

Date : June 3, 2015

Pursuant to DepED Order No.9 s. 2015 which requires the secondary public schools to conduct a career guidance program to Grades 7 to 10 students, the Division of Albay shall hold a **DIVISION TRAINING WORKSHOP ON CAREER COACHING IN THE K TO 12 CLASSROOM** in Charisma Function Hall, Guinobatan, Albay on June 10-11, 2015.

The training has the following objectives:

- to provide the participants with full understanding of their role in the Senior High School Program Implementation under the K to 12 Basic Education Program
- to strengthen the coaching skills of career advocates so as to effectively guide their students toward wise choice of K to 12 Senior High School track and ultimately their career in the future.
- to generate strong support to the Program and heighten their commitment to their work and to the students they serve.

In connection with this, this Division requested for and was be given 15 slots in the said training.

Participants to this Activity are the guidance counselor, full-fledged, if any and guidance counselor designate of the different schools with the slots, to wit:

School	No. of Slots
Ligao National High School	2
Bicol Regional Science High School	1
Amtic National High School	1
Barayong National High School	1

Bacong National High School	1
Cabarian National High School	1
Deogracias P. Princesa Memorial High School	1
Palapas National High School	1
Paulba National High School	1
Oma-Oma National High School	1
Cabarian National High School Maonon Extension	1
Ligao City Technical-Vocational High School	1
SGOD	SEPS for HRTD
CID	EPS in-charge of ESP

Travel, incidental and food expenses of Php700.00 per pax for 2 days shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations. Said amount of Php700.00 shall be paid directly to the caterer.

Concerned participants are advised to bring with them school guidance program/action plan which will be needed during the workshop and CD for the training inputs.

They are advised to register before 8:00 AM.

For information, guidance and compliance.