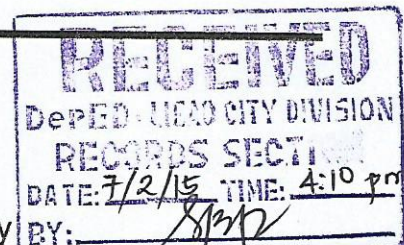




Republic of the Philippines  
Department of Education  
Region V (Bicol)  
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### Division Memorandum



**To:** All Private School Heads/ Elementary & Secondary  
ALS DepEd Delivered Implementers (Division Coordinator & Mobile  
Teachers)

**From:** **MARIA LUISA P. SAMANIEGO**  
Assistant Schools Division Superintendent  
Officer-In-Charge

**Subject:** **ADDENDUM TO UNNUMBERED DIVISION MEMORANDUM DATED  
JUNE 29, 2015 Re:SDO-LIGAO CITY DATA MANAGEMENT AND  
INFORMATION TECHNOLOGY WORKSHOP FOR S.Y. 2015-2016  
IMPLEMENTATION**

**Date:** July 2, 2015

Please be informed that the one-day training-workshop on data management and information technology S.Y. 2015-2016 for the Private School Heads and ALS implementers will be on July 3, 2015 at ALS Bldg., Binatagan, Ligao City.

The activity aims to familiarize the participants with the functions and features of the Learner Information System (LIS) and to capacitate them in using the LIS for registering, enrolling and updating learner's data.

|                                                            |           |
|------------------------------------------------------------|-----------|
| Expected participants are: Private Elementary School Heads | 12        |
| Secondary School Heads                                     | 3         |
| ALS Implementers                                           | 9         |
|                                                            | <u>25</u> |

Each participant must bring laptop, pocket wifi, extension wire and form-1 (SF1 for Private), (MIS for ALS-001,002 & 003)

No registration fee shall be charged in the participants. Everybody is expected to register at 7:30 a.m.

For your information, guidance & compliance.