



Republic of the Philippines
Department of Education
Region V (Bicol)

SCHOOLS DIVISION OFFICE- LIGAO CITY

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0216058

February 4, 2016

DIVISION MEMORANDUM

NO. 6 s. 2016

**DIVISION ORIENTATION / BRIEFING OF RECIPIENT
PUBLIC ELEMENTARY AND SECONDARY SCHOOLS THROUGH
DEPED COMPUTERIZATION PROGRAM (DCP) BATCHES 29,30 &33**

TO : Public Schools District Supervisors
Public Elementary School Heads

1. The Information Technology Unit of this SDO will conduct a 1-Day Live-in training workshop on February 18-19, 2016 at Macagang Business Center, Nabua, Camarines Sur in consonance with DepED Order no. 78, s. 2010 known as "Implementation of the DepEd Computerization Program (DCP)".
2. The training aims to:
 - a. Orient recipient schools about the counterpart requirements needed prior to the delivery of the computer packages;
 - b. Orient recipient schools on the guidelines for the inspection and acceptance of the computer package; and
 - c. Provide updates on the use of Information and Communication Technologies (ICTs) for effective teaching and learning and governance.
3. Enclosed are the following documents for reference:

Enclosure No. 1	-	List of Batch 29,30 & 33 DCP Recipient Schools
Enclosure No.2	-	Sample Daily Log of PC Users
4. One participant per DCP recipient school is expected to attend the training, preferably the School ICT Coordinator or a counterpart on his/her behalf if he/she

cannot make it

5. Each participant must bring a copy of School Plantilla, School Action Plan, laptop, pocket wifi and extension wire to be used during the workshop of said training.
6. The teacher-attendees shall be held responsible for the echoing of the training in their respective schools.
7. The venue of the training is Macagang Business Center, Nabua, Camarines Sur.
8. Meals and accommodations will be charged against 2015 DCP funds whereas travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
9. For your information, guidance and compliance

MARIA LUISA P. SAMANIEGO
Assistant Schools Division Superintendent
Officer-In-Charge

Incl. As stated

To be included in the perpetual index under the following subjects:

PROGRAMS

TRAININGS

DCP



Enclosure No. 2

**DIVISION ORIENTATION / BRIEFING OF RECIPIENT
PUBLIC ELEMENTARY AND SECONDARY SCHOOLS THROUGH
DEPED COMPUTERIZATION PROGRAM (DCP) BATCHES 29,30 &33**

Macagang Business Park, Nabua, Camarines Sur

February 18-19, 2016

TRAINING MATRIX

Day 1- February 18,2016

TIME	ACTIVITIES	DISCUSSANT/FACILITATOR
12:00-1:00 PM	Registration	Jed Adra
1:00-2:00 PM	Opening Program	Jonal Clarino
2:00-3:30 PM	DCP/DICP Updates	Ted O. Villamor,IT Officer
3:30-5:00 PM	Updates of CAI Implementation	Alma Barobaro
6:00-7:00	DepED Email Management	Frederick Orbase
8:00-10:00	DCP Utilization Planning	Marlon D. Asis

Day 2- February 18,2016

TIME	ACTIVITIES	DISCUSSANT/FACILITATOR
8:00-9:00 AM	Activity-Based Skills Training	Jose P. Gamas Jr.
10:00-12:00 AM	LAC	Jonal Clarino Marijel Payacag Jed Adra
12:00-1:00 PM	Closing Program	Marijel Payacag

STEERING COMMITTEE

Overall Chairman

MARIA LUISA P. SAMANIEGO
*Asst. Schools Division Supreintendent
Officer-In-Charge*

OSIAS S. MONFORTE
Asst. Schools Division Supreintendent

Chairman

TED O. VILLAMOR
IT Officer

WORKING COMMITTEES

Registration	Jonal Clarino
Letter and Invitation:	Ted O. Villamor
Program and Certificates:	Jonal Clarino
	Alma Barobaro
Evaluation and Documentation:	Marijel Payacag
	Frederick Orbase
Training Venue Preparation:	Jed Adra
	Macagang Business Park Staff
I.T & Sounds:	Jose P. Gamas Jr.
	Marlon Asis

Enclosure No.1

SDO-LIGAO CITY BATCH 29,30 & 33 DEPED COMPUTERIZATION PROGRAM (DCP) RECIPIENT SCHOOLS

	School ID	School Name	District	Batch 29	Batch 30	Batch 31	Batch 32	Batch 33
1	111770	Pinit ES	Ligao East District	1	0	0	0	0
2	111781	Tastas ES	Ligao West District	1	0	0	0	0
3	111809	Amtic ES	Ligao East District	1	0	0	0	0
4	111810	Baligang ES	Ligao East District	1	0	0	0	0
5	111811	Barayong ES	Ligao East District	1	0	0	0	0
6	111812	Busay ES	Ligao East District	1	0	0	0	0
7	111813	Basag ES	Ligao East District	1	0	0	0	0
8	111814	Batang ES	Ligao East District	1	0	0	0	0
9	111815	Binanowan ES	Ligao East District	1	0	0	0	0
10	111816	Bonga ES	Ligao West District	1	0	0	0	0
11	111817	Busac ES	Ligao South District	1	0	0	0	0
12	111818	Don Teotimo ES	Ligao East District	1	0	0	0	0
13	111819	Herrera ES	Ligao East	1	0	0	0	0

14	111820	Layon ES	District	1	0	0	0	0
			Ligao East District					0
15	111821	Ligao East CS	District	1	1	0	0	0
			Ligao East District					0
16	111822	MALAMA ELEMENTARY SCHOOL	District	1	0	0	0	0
			Ligao South District					0
17	111823	Nabonton ES	District	1	0	0	0	0
			Ligao East District					0
18	111824	Oma-Oma ES	District	1	0	0	0	0
			Ligao South District					0
19	111825	Pandan ES	District	1	0	0	0	0
			Ligao West District					0
20	111826	Paulba ES	District	1	0	0	0	0
			Ligao South District					0
21	111827	Paulog ES	District	1	0	0	0	0
			Ligao East District					0
22	111828	Pinamaniquian ES	District	1	0	0	0	0
			Ligao West District					0
23	111829	Tambo ES	District	1	0	0	0	0
			Ligao East District					0
24	111830	Tandarura ES	District	1	0	0	0	0
			Ligao South District					0
25	111831	Tinago ES	District	1	0	0	0	0
			Ligao East District					0
26	111832	Tiongson ES	District	1	0	0	0	0
			Ligao South District					0
27	111833	Tupas ES	District	1	0	0	0	0
			Ligao East District					0
28	111834	Abella ES	District	1	0	0	0	0
			Ligao South District					0

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6	111812	Busay ES	Ligao East District	1	0	0	0	0
7	111813	Basag ES	Ligao East District	1	0	0	0	0
8	111814	Batang ES	Ligao East District	1	0	0	0	0
9	111815	Binanowan ES	Ligao East District	1	0	0	0	0
10	111816	Bonga ES	Ligao West District	1	0	0	0	0
11	111817	Busac ES	Ligao South District	1	0	0	0	0
12	111818	Don Teotimo ES	Ligao East District	1	0	0	0	0
13	111819	Herrera ES	Ligao East	1	0	0	0	0