



Republic of the Philippines
Department of Education
Region V (Bicol)
SCHOOLS DIVISION OFFICE OF LIGAO CITY

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September 1, 2015

DIVISION MEMORANDUM

No. 42, s. 2015

"THINKSHOP-WRITESHOP ON CRAFTING THE DIVISION TEST POOL"

To: Acting Assistant Schools Division Superintendent
Chiefs (SGOD and CID)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary School Heads
Master Teachers (Elementary)
All Concerned



1. The Schools Division Office of Ligao City announces the conduct of "Thinkshop-Writeshop on crafting the Division Test Pool" on **September 17, 18, and 19, 2015 at La Terraza, California Village, Kawakawa Hill, Tuburan, Ligao City.**
2. Participants to this thinkshop-writeshop are **41 Master Teachers (MTs)** (Elementary) and **7 Key Teachers** from identified schools namely:

Angeline Canaveral	-	Nabonton ES (Buga Extension)
Marijel Payacag	-	Don Teotimo ES
Erlynn Moises	-	Culliat ES
Susan Talusig	-	Abella ES
John Concepcion	-	Allang ES
Alvin Liolio	-	Nabonton ES
3. This activity aims to:
 - a. craft a competency-based pool of test questions that will serve as the benchmark of the schools in the Schools Division of Ligao City.
 - b. re-orient the participants on the following:
 1. Blooms Taxonomy
 2. Table of Specification Preparation
 3. Principles of Assessment and Test Construction
 4. Budget of Work Per Subject Per Grade Level
 - c. create a network of key teachers who shares expertise on the content.
4. Education Program Supervisors will critique the output in their specific area.
5. Participants of this thinkshop-writeshop are requested to bring the following
 - a. Learning Guides and Modules
 - b. Textbooks and other reference materials
 - c. Laptop
 - d. Flash drive
6. A **meeting** of participants with the training team will be conducted on **September 11, 2015, 3:00 PM** at Division Training Hall, Binatagan, Ligao City.
7. The teacher-participants are entitled to service credits while the Education Program Supervisors in Math, Science, English, Filipino, MAPEH, TLE, AP, and EP, SEPS(M&E), EPS II (M&E) and EPS II (HRTD) can avail of the Compensatory Time Off (CTO).
8. A registration fee of 600 Php will be collected from each participant to defray the expenses for 2 snacks, lunch, training kit and other incidental expenses chargeable against school MOOE and local funds subject to usual accounting and auditing rules and regulations.
9. Immediate and wide dissemination of this memorandum is desired.

MARIA LUISA P. SAMANIEGO
Assistant Schools Division Superintendent
Officer- In-Charge